



# St. Wilfred Education Society

Sector-10, Meera Marg, New Sanganer Road, Mansarovar, JAIPUR - 302020

Ph. : 0141-2780436, 2780904 • Fax : 0141-2784426

E-mail : st.wilfreds@gmail.com • Website : www.stwilfreds.com

Date: 02-07-2022

## Board of Governing Body

### NOTICE

All the members of the BOG are informed that a meeting will be held on 04-07-2022 in Seminar Hall at 11:30 am.

This meeting is all about the annual planning for the Academic year 2022-23.

### Agenda

1. Discuss the outcomes of the previous year meeting.
2. Academic Regulation, admission policies & syllabus of Value Added Course for session 2022-23.
3. Budget for the academic year 2022-23.
4. Discuss the upgrade of teaching methods of offline classes.
5. Academic program to be organized in the college.
6. Internal scholarship allotment process for the upcoming session.
7. To present development policies for students, faculty members, alumni and their implementation according to the guidelines of the University Grant Commission policy-UOR Governing policies.
8. To brief the board about the status of Academics, Results and Placement in the previous years.
9. Use of ICT tools by faculty members in the modern education, labs, classroom to enhance the teaching learning process.
10. To strengthen the TPO cell to encourage students for campus placement.
11. To strengthen the sports board to support students in sports career and encourage them to participate in more and more national and international events.
12. To brief the board about awards and honors received by the faculty members or students.
13. Any other matter with permission of Chair.
14. To discuss sanctioned posts of faculty members for the current session.

**Secretary**

St. Wilfred Education Society



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## BOARD OF GOVERNING BODY CIRCULAR

All the members of the BOG are informed that a meeting will be held on 04-07-2022 in Seminar Hall. This meeting is all about the annual planning for the Academic year 2022-23.

**Members requested to attend the same:**

S. No.	Name	Designation
1.	Mr. Suresh Kumar	President
2.	Dr. Keshav Badaya	Secretary
3.	Mr. Ramesh Chand Dusad	Treasurer
4.	Mr. S.R. Gupta	Registrar
5.	Dr. Sudhir Khunteta	Educationist
6.	Smt. Preeti Gupta	Entrepreneur
7.	Sh. K.M. Gupta	Industrialist
8.	Dr. N.M. Sharma	Educationist
9.	Mrs. Archana Gupta	Employer
10.	Sh. T.O. Peter	Member
11.	Smt. Munni Devi	Member
12.	Sh. Satish Sareen	Member
13.	Mrs. Sunita Khunteta	Member
14.	Mrs. Nidhi Katta	Member
15.	Mrs. Smita Sonkhiya	Member
16.	Mrs. Sunita Khandelwal	Member
17.	Dr. Fareeda Hasani	Principal & College Representative, St. Wilfred's PG College Jaipur
18.	Dr. Manisha Tiwari	Member

**Copy to:**  
Members of BOG  
Principal  
IQAC

**Secretary**

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Date: 04-07-2022

## BOARD OF GOVERNING BODY

### Minutes of Meeting

The meeting of Board of Governors was held on 04-07-2022 in The points included in agenda have been discussed and recommendations of Board of Governors is attached herewith;

- Discussed the outcomes of the previous year meeting.
- The committee engaged in discussions regarding the upgrade of teaching methods for offline classes. The current approaches and practices were reviewed, and the need for incorporating innovative and effective teaching techniques was emphasized. Various ideas and suggestions were shared to enhance student engagement, promote active learning, and leverage technology in offline classrooms.
- The committee discussed and revised academic policies, admission procedures, and the curriculum for an enrichment program. These discussions and decisions aimed to establish clear guidelines and standards for educational processes, student admissions, and the content of the enrichment initiative.
- The principal discussed the internal scholarship allotment process for the upcoming session. The existing scholarship program and its criteria were reviewed, and suggestions were shared to enhance the efficiency and transparency of the process. A subcommittee was formed to revise the scholarship criteria, with a timeline set for presenting the revised guidelines in the next meeting for final approval.
- The principal discussed the use of ICT tools in modern education to enhance the teaching-learning process, specifically focusing on their implementation in labs and classrooms. The potential benefits and challenges associated with integrating ICT tools were explored, and strategies for effective utilization were discussed. The meeting concluded with an agreement to explore further opportunities and training programs to support teachers in utilizing ICT tools effectively.
- The principal discussed the need to strengthen the Training and Placement Office (TPO) cell to facilitate more students for campus placements. The current functioning of the TPO cell was reviewed, and measures to enhance its effectiveness were explored. Strategies such as expanding industry connections, organizing skill development workshops, and providing career guidance were discussed to improve the campus placement opportunities for students.
- The principal discussed the importance of strengthening the sports board to support students in their sports career and encourage their participation in national and international events. The current role and functioning of the sports board were reviewed, and strategies to enhance its support and resources were explored. Measures such as increasing training opportunities, providing necessary facilities,



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and establishing collaborations with sports organizations were discussed to promote students' success in sports at various levels.

- The committee approved the budget for the academic year 2022-23. The objective of this deliberation was to ascertain the financial resources at hand and allocate them suitably to bolster diverse academic endeavors, programs, and initiatives.
- The committee actively participated in discussions regarding academic reforms within the college. The objective of these deliberations was to identify areas for improvement and implement changes that would enhance the quality of education and academic processes.
- The committee engaged in discussions regarding the distribution of scholarships for the upcoming session. The aim of these deliberations was to evaluate the scholarship program, review the eligibility requirements, and allocate funds to deserving students.
- The committee discussed the need for enhanced security measures in the college. The goal of these deliberations was to address concerns related to campus safety, reinforce security protocols, and ensure the protection and well-being of students, faculty, and staff.
- The committee strategized the development policies for students, faculty members, employees, and alumni, and devised plans for their implementation in alignment with the guidelines of the University Grants Commission and the UOR Governing policies.
- The committee participated in discussions regarding the Governor's Report on the institution's progress, accomplishments, and strategic plan. The Governor's Report offers a comprehensive assessment of the institution's performance, showcases notable achievements, and outlines the strategic roadmap for future endeavors.
- The committee examined the recommendations put forth by a dedicated selection committee established for a specific objective. The selection committee likely undertook the responsibility of evaluating and shortlisting candidates for various procedures, including job positions, scholarships, awards, or other relevant selection criteria.
- The committee engaged in discussions with the board regarding the institution's alumni initiatives. Committee members shared information, updates, and future plans concerning the active participation and engagement of the alumni community.
- The committee conducted discussions with the board regarding the status of academics, examination results, and placements within the institution. Committee members presented reports, data, and updates on these important aspects to provide an overview of the current situation and progress.
- The committee engaged in deliberations with the board regarding the financial status of the institution. Committee members presented reports, financial statements, and updates on the institution's finances to provide an overview of the current financial situation.
- The committee actively participated in discussions and strategic planning concerning faculty and staff positions within the institution. Committee members assessed the existing faculty and staff structure, analyzed workload distribution, and considered the institution's future needs and requirements.
- The committee actively participated in discussions regarding the recognition and honors received by the institution. Committee members exchanged information .
- about the prestigious awards, accolades, and commendations bestowed upon the institution in various fields.



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- The committee engaged in deliberations regarding the progress of St. Wilfred's PG College. They conducted a thorough review and assessment of various aspects encompassing the college's growth, development, and overall performance.
  - Other matters with the permission of Chair.

**Secretary**

St. Wilfred Education Society

**Copy to:**

**Members of BOG**

**Principal**

**IQAC**